Help

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	13234042
Procuring Entity	VALENZUELA MEDICAL CENTER
Title	PROCUREMENT OF PREVENTIVE MAINTENANCE SERVICES OF ELECTRICAL SYSTEM OF VALENZUELA MEDICAL CENTER (VMC) - IDS & MOTORPOOL AND SUPPORT BUILDING
Area of Delivery	Metro Manila

Solicitation Number:	VMC-2026-185
Trade Agreement:	Implementing Rules and Regulations
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 34)
Classification:	Goods
Category:	Electrical Systems and Lighting Components
Approved Budget for the Contract:	PHP 1,561,600.00
Delivery Period:	45 Day/s
Client Agency:	
Contact Person:	LESTER JOHN JAKE R DIVINO BAC SECRETARIAT Padrigal St., Karuhatan, Valenzuela City Metro Manila Philippines 63-2-2920604 vmc_bac2026@yahoo.com

Status	**Pending**
Associated Components	1
Bid Supplements	0
Document Request List	0
Date Published	10/09/2026
Last Updated / Time	09/09/2026 09:31 AM
Closing Date / Time	14/09/2026 10:00 AM

Description

STOCK/ PROPERTY NO. UNIT ITEM DESCRIPTION QTY. UNIT COST TOTAL COST

services PREVENTIVE MAINTENANCE SERVICES OF 2 780,800.00 1,561,600.00
ELECTRICAL SYSTEM OF VALENZUELA
MEDICAL CENTER (VMC) - IDS & MOTORPOOL
and SUPPORT BUILDINGS
Main Circuit Breaker (MCB) / Main Distribution
Panel (MDP) PMS for 7 days
A. Parameter to be Recorded & Analysis
1. Voltage per phase
2. Current per phase
3. Total Power (KW,KVA & KVAR)
4. Total Energy in every 24 Hrs.
5. Total Power Factor
6. Harmonics Profile
7. Sag and Swell Voltages
8. Voltage Unbalance
B. Reports includes the Following
1. Hard Copy Report both Numerical,Graphical
Presentation of recorded data
2. Comments & Analysis on the data recorded
3. Cleaning and recommendation
C. General Requirements
1. Mobilization/Demobilization
3. Hauling, handling and lifting of materials
4. Cleaning of working areas and disposal of debris
(if any) for final turnover.
5. Safety Provisions: safety tools, devices,
signages, PPEs, etc.
6. Project leader should be a licensed electrical
engineer with at least three (3) years experience of
technical supervision on electrical preventive
maintenance services for building/s.
D. Scope of Works
I. Walk-around inspection
1. Conduct walk-around inspection on all
Electrical Rooms, Generator set room/area and
other areas with containing electrical equipment
II. Conduct General Preventive Maintenance on
all electrical panels and enclosures based
on the following scope of works:
1. General cleaning of all panels and enclosures

2. Inspect physical, electrical and mechanical condition including evidence of moisture, burn or wear
3. Checking, recording and updating the load schedule of each panel
4. Perform the following Test on all Circuit Breakers:
4.1. Insulation Resistance Test
4.2. Functionality and Trip Test
4.3. Voltage of Line Side and Load side of the Breakers
5. Perform the following Test on all Wires:
5.1. Line to Ground Insulation Resistance Test
5.2. Current Reading on all wires
6. Retightening of nuts and bolts of terminals
7. Conduct Thermal Scanning on Panel including all wires and breakers
8. Conduct Earth Resistance Test on Ground Wires
III. Conduct General Preventive Maintenance on all ATS based on the following scope of works
1. General cleaning of Panel
2. Inspect physical, electrical and mechanical condition including evidence of moisture or wear
3. Conduct functionality test
4. Check operating condition of the circuit and components
5. Checking of electrical safety devices
6. Checking of Mechanical Interlock
6. Checking of Mechanical Interlock
7. Perform the following Test on all Circuit Breakers:
7.1. Insulation Resistance Test
7.2. Functionality and Trip Test
7.3. Voltage Reading of Line Side and Load side of the Breakers
8. Perform the following Test on all Wires:
8.1. Line to Ground Insulation Resistance Test
8.2. Current Reading on all wires
9. Retightening of nuts and bolts of terminals
10. Conduct Thermal Scanning on Panel including all wires and breakers
11. Conduct Earth Resistance Test on Ground Wires
IV. Observe safety precautions on the whole duration of the preventive maintenance including LockOut/TagOut (LOTO) on all equipment currently under preventive maintenance
V. Energization and power up (to Backup and normal power)
VI. Documentation, Reports:
1. Submission of Electrical Preventive Maintenance Report in two (2) hard copies and electronic files containing but will not be limited to the ff:
1.2. Description of the project
1.3. Methodology
1.4. Final Test Reports (Indicating Standard Parameters)
1.5. Findings and Recommendations
1.6. Eligibility of Electrical Engineer
1.7. Photographs depicting the following:
1.7.1. Date
1.7.2. Location
1.7.3. Equipment Used
Submission of certificate of preventive maintenance signed by the Registered Electrical Engineer in-charge, duly noted by Professional Electrical Engineer
Delivery: Forty-five (45) Calendar Days (CD) upon receipt of Job Order

Other Information

A copy of your UPDATED legal requirements (Certificate of Registration from BIR, SEC/DTI, Business/Mayor's Permit with Official Receipt, Platinum PhilGEPS Certificate, Tax Clearance, ITR 2025, Notarized Hard Copy of Omnibus Sworn Statement, and Brochure (if applicable)) is also required to be submitted along with your quotation/proposal.

Quotations may be submitted manually at the office of the BAC Secretariat, BAC Office, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City., through email to vmc_bac2026@yahoo.com. For any clarification, you may call Lester John Jake R. Divino at telephone no. 294-4625 or via email at vmc_bac2026@yahoo.com.

Created by	LESTER JOHN JAKE R DIVINO
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