

Republic of the Philippines
Department of Health
Metro Manila Center for Health Development
VALENZUELA MEDICAL CENTER



Sa Bagong Pilipinas,
**Bawat Buhay
Mahalaga**

May 6, 2026

CESAR R. GARDUQUE, JR.

Director II

Civil Service Commission – Field Office

Department of Health

Sta. Cruz, Manila

MAY 03 2026

MISHA LEE S. SORIANO
Administrative Officer V

Dear **Dir. GARDUQUE:**

May we respectfully request your good office to publish the attached bulletin of vacant positions of this office.

Thank you.

Very truly yours,

MANUEL B. POCSIDIO JR., MD, MMHoA, FPCS, FPSGS, FPSCRS
Officer-In-Charge, Medical Center Chief II

SVV/CBV:ppmcb

"PHIC Accredited Healthcare Provider"
"Valenzuela Medical Center...Where your health matters most"



Address: **Padrigal St., Karuhatan, Valenzuela City, 1441**
Telephone Nos: **8294-6711 to 17**
Director's Office Direct Line: **8291-4259**
Email Address: **valgen_hosp@yahoo.com**
Website: **https://vmc.doh.gov.ph/**

Republic of the Philippines
VALENZUELA CITY MEDICAL CENTER
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC
FO must be in MS Excel format

MAY 03 2026

MISHA LEE S. SORIANO
Administrative Officer V

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the VALENZUELA CITY MEDICAL CENTER:

CHRISTOPHER B. VILLAFRIA
HRMO

Date: May 6, 2026

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
1	Accountant III	OSEC-DOHB-A3-30030-2014	19	59,153.00	Bachelor's degree in Commerce/Business Administration major in Accounting	8 hours of relevant training	2 years of relevant experience	RA 1080 (Certified Public Accountant)	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork 5. Stewardship of Resources	Accounting Section
2	Administrative Officer III	OSEC-DOHB-ADOF3-30036-2020	14	38,764.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility	6. Self Development 7. Attention to Communication	Health Information Management Department (Admitting Section)

3	Medical Laboratory Technician III	OSEC-DOHB- MLAB3- 30112-2014	10	26,917.00	Completion of a course of at least 4 years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork 5. Stewardship of Resources 6. Self Development 7. Attention to Communication	Department of Pathology and Laboratory
4	Medical Officer III	OSEC-DOHB- MDOF3- 30035-2022	21	73,303.00	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Service
5	Medical Officer III	OSEC-DOHB- MDOF3- 30018-2015	21	73,303.00	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Service
6	Medical Officer IV	OSEC-DOHB- MDOF4- 30180-2020	23	91,306.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)		Medical Service
7	Medical Specialist IV - Part Time	OSEC-DOHB- MDSPT4- 30001-2015	25	58,321.50	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 years of experience in planning, organizing, directing, coordinating, and supervising various activities of a staff involve in practice of medicine	8 hours of relevant training	RA 1080 (Physician)		Medical Service

8	Medical Specialist IV - Part Time	OSEC-DOHB-MDSPT4-30005-2015	25	58,321.50	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 years of experience in planning, organizing, directing, coordinating, and supervising various activities of a staff involve in practice of medicine	8 hours of relevant training	RA 1080 (Physician)	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork 5. Stewardship of Resources 6. Self Development 7. Attention to Communication	Medical Service
9	Medical Technologist I	OSEC-DOHB-MDTK1-30018-2023	11	31,705.00	Bachelor's Degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080		Department of Pathology and Laboratory
10	Nurse I	OSEC-DOHB-NUR1-30012-2020	15	42,178.00	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Service
11	Nurse II	OSEC-DOHB-NURS2-30256-2021	16	45,694.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080		Nursing Service
12	Nursing Attendant II	OSEC-DOHB-NATT2-30087-2020	6	19,716.00	Elementary School Graduate	None required	None required	None Required (MC 11 s. 96 - Cat. III)		Nursing Service
13	Physical Therapist I	OSEC-DOHB-PHT1-30035-2015	11	31,705.00	Bachelor's degree in Physical Therapy	None Required	None Required	RA 1080		Physical Medicine and Rehabilitation

14	Respiratory Therapist II	OSEC-DOHB-RSTH2-30042-2022	14	38,764.00	Bachelor of Science in Respiratory Therapy	4 hours of relevant training	1 year of relevant experience	RA 1080 (Respiratory Therapist)	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork 5. Stewardship of Resources 6. Self Development 7. Attention to Communication	Pulmonary Unit
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Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than May 20, 2026

1. **Letter of Intent or Application Letter;**

2. Completely filled out **Personal Data Sheet** (CS Form 212 Revised 2025; with recent passport-sized or unfiltered digital picture; digitally signed or electronically signed) and **Work Experience Sheet** (W.E.S to be accomplished only if applicable);

3. **Credentials:** Photocopy of Authenticated/Certified True Copy of:

- Diploma
- Transcript of Records
- Certification of Completion of Residency Training, Diplomate or Fellow, if applicable (For Physicians)
- Certificate of Training/Seminars Attended, if applicable (Photocopy only)

Note: Authenticated/Certified True Copy must be presented upon submission of complete requirements

4. **Eligibility:** Photocopy of eligibility to be used:

- PRC License, Board Rating, and Board Certificate
- CSC Professional and/or Sub-professional
- Other related eligibility

Note: Applicant may submit proof of eligibility which can be done through CSEVS, PRC LERIS or the SC Lawyer's List

5. Photocopy copy of latest **NBI Clearance**

6. Photocopy of **Performance Rating** in the last rating period, if applicable

7. Photocopy of **Certificate of Employment with Actual Duties and Responsibilities** for position/s requiring work experience)

8. Photocopy of **Birth Certificate** (PSA Copy)

9. Photocopy of **Marriage Certificate** (PSA Copy), if applicable

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation.

This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).

QUALIFIED APPLICANTS are advised to **hand in or send through courier** their application to the head of office/ human resource management office/records office, as the case may be:

MANUEL B. POCSIDIO JR., MD, MMHoA, FPCS, FPSGS, FPSCRS

Officer-In-Charge, Medical Center Chief II

Padrigal St. Karuhatan, Valenzuela City

8-2816640

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.